

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 209  
Date: 2015-06-19  
Day: Friday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. Clerk of the Works: Jeff Barnes

Contractor: G.V.W., Inc.

Weather: 7:30 am: overcast Noon: clear 3:00 pm: partly cloudy  
Temperature: 7:30 am: 64° Noon: 77° 3:00 pm: 82°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	2	0	3
	Div. 04		Masonry	1	1	0	2
	09 90 00		Paint/Plaster	1	1	0	2
	02 41 19		Labor	1	1	0	2
	Div. 31		Site Work	1	1	0	2
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	1	2	0	3
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
Total:	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
				7	9	0	16

## DAILY REPORT

### Activities Today:

- 1) Carpentry: continuing with framing out the addition; starting to lay out the landings in the addition; finished framing roof and parapet on addition
- 2) HVAC: continuing with cassette unit installation in the basement; continuing with HVAC piping for the addition
- 3) Labor: assisting trades; general site cleaning
- 4) Paint/Plaster: continuing with painting and prepping in stairwell #2 and the basement
- 5) Electrical: continuing with light fixture installation in the basement; continuing with panel installation on west exterior wall; installing exterior light on north west corner
- 6) Site Work: continuing with front stair demolition; laying out location for transformer pad and generator pad; laid out elevations for front stairs
- 7) Masonry: cleaning masonry on east elevation; continuing with brick veneer installation on the south elevation

# PHOTO INDEX



Photo showing excavation of front stairs in progress.







Photo showing masons washing down the masonry on the east elevation.



Photo showing mason working on the lower portion of the east elevation.



Photo showing HVAC technicians working on the 2<sup>nd</sup> floor assembling HVAC piping for the addition.

	<p>Photo showing electrician working on a light fixture in the basement.</p>
	<p>Photo showing panels in place on the west elevation of the building.</p>
	<p>Photo showing light fixture installed on the northwest corner.</p>
	<p>Photo showing doorway looking from the addition into the 2<sup>nd</sup> floor at the manager's office.</p>

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**